

Victoria Primary School

PTA Meeting 2nd May, 2018

Present:

Keith Duncan, Roger Walpole, Neil Steedman, Julie Jackson, Davy Virdee, Robyn Campbell, Melissa Croak, Laura Thomson, Mike Dunlop, Tariq Dafaalla

Apologies:

Nicola Binnie, Nadia Pedley

Minutes:

1. Gala Day Preparations – Saturday 26th May, 2018
 - a. Timings – now confirmed as 1.30 at harbour and then 2.00 – 4.00 at school
 - b. Tables – Keith has chased up Jason – potential conflict with Boys Brigade Coffee Morning. Awaiting confirmation from Jason on timings. Alternative would be Roger’s church (now confirmed)
 - c. Face Painting lady – Julie has spoken to Bex at Pure Brilliant Events and let her know the new timings
 - d. Stage and sounds – Roger has spoken to Jamie Fallon and arranged for additional speakers to cover more of the playground.
 - e. Raffle Tickets – Tickets have been distributed to all parents.
 - f. All to look for prizes. Star prize – East Links Family membership (now purchased).
 - g. Catering
 - i. Hot Dogs – Neil and Mike
 - ii. Mrs Kirkwood – Thai curry
 - iii. Davy Virdee - Vegetarian curry.
 - iv. Roger - ice cream
 - v. Costco – Hot dogs, bowls, cutlery, spirit burners (x6), paper bags, crisps, juice, etc.
 - vi. Rolls – 320 from Masons. Julie to order.
 - h. Volunteers – usual request has been sent out through the school. 1 volunteer so far. Laura to try canvassing in playground.
 - i. T Shirt Design – Designs passed to Mike for completion. Mike to email design to Roger for printing company.
 - j. Banner – updated “insert” artwork arranged and banners up
 - k. Entertainment –
 - i. Kids tombola – Robyn to arrange
 - ii. Stocks – Roger to arrange to have built – just need volunteers to stand in them.
 - iii. Mr Minchin – Robyn has asked if he would be available to provide background music in the afternoon (now confirmed)
 - iv. Clown – Matt Spoor to be approached
 - l. Police Van and Fire Engine – Heather to confirm with police. Keith has contacted Fire Brigade, confirmed but awaiting details.
 - m. Posters – Mike to re-vamp last years. A3 printing in house.
 - n. Programmes – Mike to organise.
 - o. Photographers – P5 and P5/6 (4 from each class to be selected to use iPads). Sue Williamson on the boat.
 - p. Stalls –
 - i. Hot Dog, Teas and Coffee
 - ii. Home Baking (Nadia has volunteered to co-ordinate)
 - iii. Toys

- iv. Raffle
 - v. Scouts – confirmed that they want a stall via Davy
 - vi. Pirate Treasure Hunt – Lesley Walpole to co-ordinate
 - vii. Wine and Water – Mel happy to do first hour
 - viii. Books / DVDs – Ana Morais to co-ordinate
 - ix. Tombola and Kids Tombola (Robyn to co-ordinate)
 - x. Newhaven Heritage and Friends of Newhaven
 - xi. Nadia's Boys – Game stall as per previous years
 - xii. P6 Smoothies –
 - xiii. Face Painting – Bex @ Pure Brilliant Events has been booked
 - xiv. Flower Stall – contact through Roger / Jamie Fallon
 - xv. Daddy Day Care – Keith to contact re water guns. Now confirmed.
 - xvi. Science Bike / Stall
 - q. Bunting at school and harbour – Newhaven Heritage to do harbour. School – teachers
 - r. Flowers for the stage – Keith has spoken to Karen Reeves and Karen has confirmed this is organised.
 - s. VIP – Ben MacPherson
2. Accounts – current balance £ 5265.95
3. AOB
- a. Request for funds
 - i. P1s and P1/2s – ideas to develop area behind Anchor building so that better use can be made of it
 - ii. Additional bins for playground – Heather to organise
 - b. Bike Ability - Davy has spoken to Pedal Forth regarding helmets for the new bikes we have the sheds – approx. £120.00. Site specific training course still being investigated.
 - c. Family Fun Night – summer night for loose play. Wednesday 6th June - 6 to 7.30pm – Robyn to confirm.
 - i. Davy volunteered to carry out bike health checks to provide a link into perhaps running Bike Ability next year.

Next meeting substituted with Family Fun Night on Wednesday 6th June, 2018 @ 6.00pm