

Present	Roger Walpole, Gillian Meek, Sue Widdicombe, Dee Parish, Laura Thomson, Heather Cameron, Mark Downie, Tanya Bolton. Nicola Binnie, Rachel Hamada.
Apologies	Ana Morais, Sam Murrell.
Date	Wed 25 April
Chair	Sue
Minutes	Gillian
1) Previous minutes / actions	
These were accepted. A reminder that we need to get back to Alistair from Words and Pictures in terms of how we want to proceed re the sticker album.	
2) Treasurer's Report: current balances:	
PC: £734.16	
3) Format of meetings - we agreed to try a new format of parent council meetings. Whenever possible, updates on school matters should be circulated by email before the meeting. At the meetings we'll have a shorter agenda which focuses on how the PC can better support the school in its learning journey.	
4) School update:	
Current roll = 269 pupils. There are 49 P1s enrolled from August when the roll is likely to be around 300. Mr Minchin and Miss Blyth have been matched with the school as permanent members of staff. Ms Main will be in school for next year on a temporary contract. It's possible that PSA numbers will increase next year.	
5) School accommodation:	
Laura is in discussion about flooring for the temporary units which will be called The Creel. Installation will start in June so the Gala will be unaffected this year. Sue will meet Ian Perry, Education Convener, to discuss current plans. Ian Thame has confirmed that the pupil playground area for the new school is 4150 sq m, compared with the current school which has a playground area of 1500 sq m.	
6) School improvement plan:	
The school are working with Janice Watson, the school Quality Improvement Officer (QIO). The SQIP standard and quality improvement plan will go to the council by the end of June with the school improvement plan. Laura is part of a joint practice group with three other head teachers. Laura and Hilary have walked through the school improvement plan with staff and P7s. The QA calendar activities will include visits to classes by the management team and QIOs, buddying and examining jotters. Specific plans are in place for children with additional support needs. Individual Education Plans are done once a term. Edinburgh schools are moving towards one child, one plan. PEF children are monitored and 'other language' children should be too. The management team need to identify trends and look at year on year developments. Every child should be tracked, including any interventions they've had. Performance is monitored using online tests for P1, P4 and P7. The school plan to have an increased focus on skills, linking to Developing Young Workforce. They will link to local business, including The Haven. Safeguarding was raised in the inspection report as reported by specific children. The school are evidencing information on this. PEF funding is expected to be around £82k next year. This year we have spent the money on a family support worker from the Citadel. Feedback on this has been good. We've also invested in Forest Schools and have changed the make-up of the groups throughout the year. Ms Buchanan is also heading up the newly-created support for learning team. We also noted that Mr Douglas is setting up a motor skills group. And that every class does French, with P5, P6 and P7 alternating French and Spanish.	

Laura will break down the PEF spending for the next meeting. We discussed whether parents should input into how the money is spent and will look at this again. Action – Laura
7) Learning journals: PC plan to survey parents to get a view on learning journals. There will be an end of year summary under Health and Wellbeing for all pupils.
8) School website: Tanya, Gillian and Roger to get together and share info on how the website can we updated. Action – Tanya, Gillian, Roger
Next meeting date: 13 June 2018
Time: 19:00
Venue - PC Room